



MINDBRIDGE RESOURCES CORPORATION

PERFORMANCE EVALUATION REPORT FORM

Name of Employee :

AGOPALO, GERARDO JR RAFOLS

Date of Rating: June 02, 2025

Location (Kindly check) :

Head Office ☒ Plant SPI

M. I.

mm / dd / yy

Rating Period

From March 18, 2025

To : June 12, 2025

Department:

LOGISTICS

Location:

North Hub, San Simon

Position:

BULLET/HUSTLING
DRIVER

Purpose of Rating

(Kindly check)

☐ Regular Rating☒ Completion of Probationary / Qualification Period☐ Promotion☐ Other 3rd MONTH EVALUATION

Instructions: Please review notes on Guide to Performance Appraisal before accomplishing this form.

FACTORS	RATING				POINTS
1. KNOWLEDGE OF WORK:	Has exceptional knowledge of his own & related work. 9 to 10 pts.	Has required knowledge of own & related work. 7 to 8 pts.	Has required knowledge of own work only. 5 to 6 pts.	Needs additional instruction and guidance. 1 to 4 pts.	6
2. PRODUCTIVITY:	Usually exceeds standards. 36 to 40 pts.	Meets standards. 30 to 35 pts.	Seldom meets standards. 20 to 29 pts.	Never meets standards. 1 to 19 pts.	35
3. INITIATIVE:	Always 9 to 10 pts.	Usually 7 to 8 pts.	Sometimes 5 to 6 pts.	Rarely 1 to 4 pts.	8
4. DEDICATION TO DUTY:	Always dedicated to duty. 9 to 10 pts.	Usually dedicated to duty. 8 pts.	Sometimes dedicated to duty. 5 to 7 pts.	Rarely responds to company needs. 1 to 4 pts.	6
5. COOPERATION:	Always cooperative 9 to 10 pts.	Usually cooperative 8 pts.	Sometimes cooperative 5 to 7 pts.	Rarely cooperative 1 to 4 pts.	8
6. ATTENDANCE & PUNCTUALITY:	Tardiness w/in the allowable no. or less. 9 to 10 pts.	With written warning/s (1st Offense) 7 to 8 pts.	With one (1) day suspension (2nd Offense) 5 to 6 pts.	With 3 days suspension (3rd Offense) 1 to 4 pts.	8
7. SAFETY AND / OR HOUSEKEEPING:	No record of accident/infracton against our safety/ housekeeping rules. 9 to 10 pts.	No record of accident but w/ 1 infracton against our safety/ housekeeping rules 8 pts.	No record of accident but w/ 2 infracton against our safety/ housekeeping rules 5 to 7 pts.	Had an accident or had more than 2 infractons against our safety/ housekeeping rules 1 to 4 pts.	9
TOTAL					84

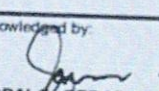
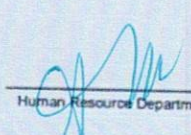
Previous Challenges and Accomplishments:

Areas of Strengths:

COOPERATIVE

Areas of Weaknesses / Development:

PER RATING	DESCRIPTION	Comments:
90-100	Outstanding	RECEIVED 03 SEP 2025
75-89	Above Average	
50-74	Average	
49 below	Below Average	

Rated By <u>LIM FERRANCO</u> SENIOR LOGISTICS SUPERVISOR Date: <u>06-09-25</u>		Acknowledged by:  AGOPAL S. GERARDO JR RAFOLS BULLETHUSTLING DRIVER	
<i>Approved via Email/Text/Phone</i>			
Approved by <u>ALVIN JHON FORMAL</u> LOGISTICS MANAGER/SPI		Date Signed <u>06-09-25</u> mm / dd / yy	
Noted by  <u>SARAH D. OCHOA</u> MRC- HR Associate		Date Signed <u>06-09-25</u> mm / dd / yy	
EMPLOYEE DETAILS: Date Hired: <u>March 15, 2025</u> Present Rate: 18,258.33 (MONTHLY) mm / dd / yy Date Appointed to Present Position: _____ Amount of Increase: _____ Date of Last Increase: _____ mm / dd / yy New Rate: _____			
FOR HUMAN RESOURCE MANAGEMENT DEPARTMENT			
Nature of Recommendation : _____		Reviewed by:  <u>9/1/25</u> Human Resource Department	
Approved Recommended Rate : _____			
Approved Recommended Position : _____			
Effectivity Date : _____ mm / dd / yy			

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PER RATING	DESCRIPTION
90-100	Outstanding
75-89	Above Average
50-74	Average
49 below	Below Average

Date Received	Date Completed	Remarks Signature